



**WARRINGTON TOWNSHIP BOARD OF SUPERVISORS
MINUTES FOR JANUARY 5, 2015**

The organization meeting of the Warrington Township Board of Supervisors was held on Monday, January 5, 2015 at 7:30 p.m., at the Township Building located at 852 Easton Road, Warrington, PA 18976. The members present were as follows:

ATTENDANCE:

Gerald B. Anderson, Chairperson; John R. Paul, Vice Chairperson; Marianne Achenbach, Secretary/Treasurer; Matthew W. Hallowell, Sr., and Shirley A. Yannich, members. Staff present was Timothy J. Tieperman, Township Manager; Barry Luber, Chief Financial Officer and Barbara Livrone, Executive Assistant to the Township Manager.

1. CALL TO ORDER

Mr. Anderson called the meeting to order.

2. MOMENT OF SILENCE

Mr. Anderson asked for a moment of silence.

3. PLEDGE OF ALLEGIANCE

The meeting opened with a pledge of allegiance.

Mr. Anderson reported the Supervisors are required to convene the first Monday in January of each year, in accordance with the Second Class Township Code. The meeting is to reorganize and to swear in any newly elected officials.

4. BOARD ORGANIZATION:

a. Election of Chairperson

It was motioned by Mr. Paul, seconded by Mrs. Achenbach to nominate Gerald B. Anderson as Chairperson of the Board of Supervisors. By roll call vote, this nomination was unanimous. Mr. Anderson abstained.

b. Election of Vice Chairperson

Mrs. Achenbach motioned, seconded by Mrs. Yannich, to nominate John R. Paul as Vice Chairperson of the Board of Supervisors. By roll call vote, this nomination was unanimous. Mr. Paul abstained.

c. Election of Secretary/Treasurer

Mr. Paul motioned, seconded by Mrs. Yannich, to nominate Marianne Achenbach as Secretary/Treasurer. By roll call vote, this nomination was unanimous. Mrs. Achenbach abstained.

5. ANNOUNCEMENTS

a. Meeting of the Township Elected Auditors: January 6, 2015

Mr. Anderson announced the annual meeting of the Township's Elected Auditors is scheduled for January 6, 2015 at 7:30 PM. Mr. Anderson also announced the Planning Department will be meeting the same evening at 7:00 PM.

b. Next Regular Meeting of the Board of Supervisors: January 13, 2015

Mr. Anderson announced the first 2015 regular scheduled meeting of the Board of Supervisors will be held on January 13, 2015 at 7:30 PM.

Both meetings were properly advertised. (*See Attachment "A"*)

6. PUBLIC COMMENT: (*The Board will hear from any interested resident or taxpayer who would like to comment on an item on this evening's agenda*)

There was no public comment.

7. APPOINTMENTS:

a. Appointment of Township Solicitor through December 31, 2015

Mr. Paul motioned, seconded by Mr. Hallowell, to appoint William H. R. Casey, Esquire as Township Solicitor through December 31, 2015. By roll call vote, this appointment passed unanimously.

b. Appointment of Township Engineer through December 31, 2015

Mr. Paul motioned, seconded by Mrs. Achenbach, to appoint Carroll Engineering Corporation as Township Engineer through December 31, 2015. By roll call vote, this appointment passed unanimously.

c. Appointment of Township Zoning Officer through December 31, 2015

Mr. Paul motioned, seconded by Mrs. Achenbach, to appoint Township Manager, Timothy J. Tieperman as Zoning Officer through December 31, 2015. By roll call vote, this appointment passed unanimously.

d. Appointment Township auditing firm through December 31, 2015 for a fixed fee of \$30,500.

Mr. Paul motioned, seconded by Mr. Hallowell to appoint Maillie, Falconiero & Company, LLP as the Township Auditing Firm through December 31, 2015 at a fixed fee of \$30,500. By roll call vote, this appointment passed unanimously.

e. Appointment of Voting Delegate for 2015 PSATS Conference.

Mr. Paul motioned, seconded by Mrs Achenbach to appoint Mrs. Yannich as a voting delegate to the 2015 PSATS Conference. By roll call vote, this appointment passed unanimously.

8. NON-COMPENSATORY APPOINTMENTS: (*Per Warrington's Code of Ordinances, all volunteer board and commission members whose terms expire will continue to serve until re-appointed or until a successor is appointed and qualified.*)

Mr. Anderson tabled all of the appointments except for the Planning Department, Vacancy Board and Zoning Hearing Board. Mr. Anderson stated that the present board and committee members

(whose terms expired on December 31, 2014) will continue to serve another term until further notice. Mr. Paul suggested re-evaluating various boards and commissions for possible combination. This will be discussed at a future work session.

- a. Bike and Hike Committee: Seven (7) members for one-year terms expiring December 31, 2014.

Name of Member	Expiring Term
Aaron Mulder	12.31.2014
Sharon Kaszan	12.31.2014
Gerald Sapers	12.31.2014
Barbara Burdack (Barbara Burdack requested not to be reappointed)	12.31.2014
Barbara Coyle	12.31.2014
Janet Bennett	12.31.2014
Jennifer Gilbert (Jennifer Gilbert requested not to be reappointed)	12.31.2014

- b. Building Code Appeals Board: One (1) member whose term expires on December 31, 2014.

Name of Member	Expiring Term
William J. Coyle	12.31.2014

- c. Communications Advisory Board: Three (3) members and one (1) vacancy whose term expires December 31, 2014.

Name of Member	Expiring Term
Steven Filipe	12.31.2014
Michael Starner	12.31.2014
James Calore	12.31.2014
Vacancy	12.31.2014

- d. Environmental Advisory Board: One (1) member to complete a five (5) year term currently expiring on December 31, 2014.

Name of Member	Expiring Term
Todd Baratz	12.31.2014

- e. Herb Kahl Memorial Scholarship Fund Committee: Created by Resolution 96-R-10 on July 9, 1996. Three (3) members to complete a five (5) year term.

Name of Member	Expiring Term
Roberta Kahl (appointed as Chairperson July 9, 1996)	12.31.2014
Herb Chess	12.31.2014
David Kahl	12.31.2014

- f. Historic Commission: Two (2) members whose term expires on December 31, 2014.

Name of Member	Expiring Term
Dr. Constance Ace	12.31.2014
Vacancy (Gregory Ford requested not to be reappointed)	12.31.2014
Vacancy	12.31.2015

- g. Open Space and Land Preservation Task Force: Seven (7) members including two (2) vacancies for one-year terms expiring on December 31, 2014.

Name of Member	Expiring Term
John F. McGowan	12.31.2014
Kathryn Newcomb	12.31.2014
Frances McKee	12.31.2014
Ivy Ross (EAC Representative)	12.31.2014
Ruth Schemm (Park and Rec Representative)	12.31.2014
Jordon T. Bires	12.31.2014
Vacancy	12.31.2014

- h. Park and Recreation Board: Currently there are no outstanding vacancies and there are no members whose terms expire on 12.31.14.

- i. Pension Board: Eight (8) members for one year terms expiring December 31, 2014.

Name of Member	Expiring Term
Vincent Formica	12.31.2014
Joseph Kirby	12.31.2014
Kevin Peacock	12.31.2014
Marianne Achenbach	12.31.2014
Tim Tieperman	12.31.2014
Vivian Bell	12.31.2014
Sgt. Robert Meditz	12.31.2014
Officer Dan Sadowski (Alternate)	12.31.2014

- j. Planning Commission: One (1) member whose term expires on 12.31.2014. There are two (2) vacancies with staggered terms that will be vacant at year's end.

Name of Member	Expiring Term
Fred Gaines	12.31.2014
Vacancy	12.31.2013
Vacancy	12.31.2014

- k. Planning Department: Appointments by the Board of Supervisors.

Name of Member
Chairperson of Supervisor
Supervisor
Township Zoning Officer
Township Manager
Chairman of Planning Commission
Township Engineer
Township Solicitor

Mr. Anderson motioned, seconded by Mr. Hallowell to appoint Marianne Achenbach as Supervisor, Lee Greenberg as Township Zoning Officer, Tim Tieperman as Township Manager, Fred Gaines as Chairman of Planning Commission, Tom Gockowski, P.E., as Township Engineer and William H.R. Casey, Esq., as Township Solicitor and himself as Chairperson of the Supervisors to the Planning Department. The motion passed unanimously.

- l. Vacancy Board: Appointment of one (1) member to fill any vacancy on the BOS when a third vote is needed on a candidate who wishes to fill a vacant position and carry out a term as a member of the BOS.

Mr. Paul motioned, seconded by Mrs. Achenbach to appoint Frank McPoyle as a member of the Vacancy Board to continue until December 31, 2015. The motion passed unanimously.

- m. Veterans Affairs Committee: Two (2) vacancies and an alternate vacancy with no defined expiration date.

Name of Member	Expiring Term
Vacancy	12.31.2014
Vacancy	12.31.15
Alternate Vacancy	BOS Discretion

- n. Zoning Hearing Board: Appointment of one (1) member for a five year term and one (1) alternate vacancy.

Name of Member	Expiring Term
Wayne Bullock	12.31.2014
Alternate Vacancy	12.31.2017

Mr. Paul motioned, seconded by Mrs. Achenbach, to appoint Wayne Bullock to the Zoning Hearing Board for another term that expires December 31, 2019. This appointment will be made by Resolution. By roll call vote, this motion was approved unanimously.

9. RESOLUTIONS AND MOTIONS:

- a. Consider adoption of Resolution 2015-R-01 to ratify and levy the following real estate tax millage for 2014.

Mr. Anderson motioned, seconded by Mr. Paul to adopt Resolution 2015-R-01 to ratify and levy the 2015 real estate tax millage rate of 12.84. The motion was approved unanimously.

Fund Category	2014 Mill Levy	2015 Mill Levy
General	5.90	5.90
Debt Service	4.01	4.01
Park and Recreation	2.26	2.26
Open Space	0.67	0.67
	12.84	12.84

- b. Consider adoption of Resolution 2015-R-02 to continue all Tax Ordinances/Resolutions in force during 2014 and prior years pursuant to Section 4 of the Local Tax Enabling Act and all other ordinances and resolutions adopted.

Mr. Anderson motioned, seconded by Mr. Paul, to adopt Resolution 2015-R-02 to continue all Tax Ordinances/Resolutions in force during 2014 and prior years pursuant to Section 4 of the Local Tax Enabling Act and all other ordinances and resolutions adopted. The motioned passed unanimously.

- c. Consider adoption of Resolution 2015-R-03 approving 2015 special fire hydrant assessment equal to .25 mills. This assessment is only on properties located within 785 feet of a fire hydrant, in accordance with Section 1802 of the Second Class Township Code. The revenues are credited to the Warrington Water and Sewer Department.

Mr. Anderson motioned, seconded by Mr. Paul, to adopt Resolution 2015-R-03 approving 2015 special fire hydrant assessment equal to .25 mills. This assessment is only on properties located within 785 feet of a fire hydrant, in accordance with Section 1802 of the Second Class Township Code. The revenues are credited to the Warrington Water and Sewer Department. The motion passed unanimously.

- d. Consider adoption of Resolution 2015-R-04 to authorize the Township Manager, at his discretion, to pay payroll and appropriate invoice to avoid unnecessary penalties. Bills paid by this procedure shall be presented at the next regular meeting for subsequent approval. Any invoices or payments over the sum of \$75,000 outside the normal billing cycle must be presented to the BOS Chairman, Treasurer, and CFO for live signatures. The CFO or his designee will prepare the appropriate pages for the bill list.

Mr. Anderson motioned, seconded by Mr. Paul, to adopt Resolution 2015-R-04 to authorize the Township Manager, at his discretion, to pay payroll and appropriate invoice to avoid unnecessary penalties. Bills paid by this procedure shall be presented at the next regular meeting for subsequent approval. Any invoices or payments over the sum of \$75,000 outside the normal billing cycle must be presented to the BOS Chairman, Treasurer, and CFO for live signatures. The CFO or his designee will prepare the appropriate pages for the bill list. The motion passed unanimously.

- e. Consider adoption of Resolution 2015-R-05 setting the 2015 Bond amounts:

- i. Manager's Bond in the amount of: \$1,000,000
- ii. Chief Financial Officer in the amount of: \$1,000,000

Mr. Anderson motioned, seconded by Mr. Paul, to adopt Resolution 2015-R-05 setting the 2015 Bond amounts for the Manager and Chief Financial Officer's Bond in the amount of \$1,000,000 each. The motion passed unanimously.

- f. Consider motion to approve the following depositories for Warrington Funds during 2015:

- i. Fulton Bank
- ii. TD Bank
- iii. Huntingdon Valley Bank
- iv. Susquehanna Bank
- v. Pennsylvania Local Government Investment Trust (PLGIT)
- vi. Other financial institutions deemed appropriate

Mr. Anderson motioned, seconded by Mr. Paul to adopt the above listed depositories for Warrington Funds during 2015. The motion passed unanimously.

- g. Consider adoption of Resolution 2015-R-06 establishing Township Fee Schedule

Mr. Anderson motioned, seconded by Mr. Paul to adopt Resolution 2015-R-06 establishing the Township Fee Schedule. Discussed was the added \$4.00 state fee added to permits. The motion passed unanimously. (See Attachment "B")

h. Consider adoption of Motion establishing 2015 Regular Meeting Schedule

Mr. Anderson motioned, seconded by Mr. Paul to adopt the 2015 Regular Meeting Schedule. The motion passed unanimously. (See Attachment "C")

i. Consider adoption of Motion establishing 2015 Holiday Schedule

Mr. Anderson motioned, seconded by Mr. Paul to adopt the 2015 Holiday Schedule. Mr. Anderson mentioned that this schedule can be adjusted by the Board of Supervisors. The motion passed unanimously.

DATE	HOLIDAY
Thursday, January 1, 2015	New Year's Day
Monday, January 19, 2015	Martin Luther King/Unity Day
Monday, February 16, 2015	Presidents' Day
Monday, May 25, 2015	Memorial Day
Friday, July 3, 2015	Independence Day
Monday, September 7, 2015	Labor Day
Thursday, November 26, 2015	Thanksgiving
Friday, November 27, 2015	Day After Thanksgiving
Thursday, December 24, 2015	Christmas Eve
Friday, December 25, 2015	Christmas Day

j. Consider adoption of Motion to adopt the 2015 IRS mileage reimbursement rate of \$ 0.575 per mile.

Mr. Anderson motioned, seconded by Mr. Paul to adopt the 2015 IRS mileage reimbursement of \$0.575 per mile. The motion passed unanimously.

k. Consider adoption of Resolution 2015-R-07 establishing 2015 Interest Rate for Liens and Agreements.

Mr. Casey stated the law allows up to ten percent (10%) interest on liens and agreements. Mr. Anderson motioned, seconded by Mr. Paul to adopt Resolution 2015-R-07 establishing 2015 Interest Rate for Liens and Agreements. The motioned passed unanimously.

11. SUPERVISORS COMMENTS

Mr. Anderson asked if there were any Supervisor comments.

Mrs. Yannich responded by wishing good luck to the two candidates running for supervisor.

Mr. Hallowell had no comment.

Mr. Paul mentioned a letter to the editor listed in the January 5, 2015 Intelligencer which showed support of police departments in the country.

Mrs. Achenbach wished everyone a Happy New Year.

Mr. Anderson thanked the Board of Supervisors for all of their hard work in 2014. He affirmed the Warrington Board of Supervisors are dedicated to the community and to future generations. He also thanked all residents for attending public meetings and participating in the government process.

Mr. Anderson extended an invitation to the supervisors to attend a ribbon cutting ceremony for the new Justice Center on Saturday, January 10th and tour the center. On Sunday, the center will be open to the public.

12. ADJOURNMENT

There being no further business, Mr. Paul motioned, seconded by Mrs. Achenbach, to adjourn the meeting at 7:55 PM. The motion passed unanimously.

Respectfully Submitted By:



Timothy J. Tieperman, Township Manager

Advertisement to Run in The Intelligencer Record
on
Tuesday, December 2, 2014

The Board of Supervisors of Warrington Township, in conjunction with their organizational meeting to be held on Monday, January 5, 2015 will appoint a certified or competent public accountant or a firm of certified or competent public accountants, registered in this Commonwealth, to make an examination of all the accounts of the Township for the fiscal year 2014 to replace the elected auditors.

* * *

Sent via e-mail on Monday, November 26, 2014

William H.R. Casey, Esquire
Warrington Township Solicitor
99 East Court Street
Doylestown, PA 18901
215.348-7300

**NOTICE
WARRINGTON TOWNSHIP**

The Board of Supervisors of Warrington Township, in conjunction with their organizational meeting to be held on Monday, January 5, 2015 will appoint a certified or competent public accountant or a firm of certified or competent public accountants, registered in this Commonwealth, to make an examination of all the accounts of the Township for the fiscal year 2014 to replace the elected auditors.

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**Intelligencer
December 2, 2014**

emailed 12/22/14

Advertisement to Run in The Intelligencer Record
on
Monday, December 29, 2014

The Warrington Township Board of Supervisors of Warrington Township will hold its organizational meeting and conduct other regular business as needed on Monday, January 5, 2015 at 7:30 PM at the Township Building located at 852 Easton Road, Warrington, PA.

The regular 2015 meeting schedule for the Board of Supervisors will be a Public Meeting on the second and fourth Tuesday of every month thereafter subject to holiday adjustments as needed. The next regular meeting will be held on Tuesday, January 13, 2015 at 7:30 PM at the Township Building located at 852 Easton Road, Warrington, PA.

The Warrington Township Board of Auditors will hold its organizational meeting for the year 2015 on Tuesday, January 6, 2015 at 7:30 PM in the Township Building located at 852 Easton Road, Warrington, PA

Timothy J. Tieperman
Township Manager

**NOTICE OF MEETINGS
WARRINGTON TOWNSHIP**

The Warrington Township Board of Supervisors of Warrington Township will hold its organizational meeting and conduct other regular business as needed on **Monday, January 5, 2015 at 7:30 PM** at the Township Building located at 852 Easton Road, Warrington, PA.

The regular 2015 meeting schedule for the Board of Supervisors will be a Public Meeting on the second and fourth Tuesday of every month thereafter subject to holiday adjustments as needed. The next regular meeting will be held on **Tuesday, January 13, 2015 at 7:30 PM** at the Township Building located at 852 Easton Road, Warrington, PA.

The Warrington Township Board of Auditors will hold its organization-

al meeting for the year 2015 on **Tuesday, January 6, 2015 at 7:30 PM** in the Township Building located at 852 Easton Road, Warrington, PA.

Timothy J. Tieperman
Township Manager

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**Intelligencer
December 29, 2014**

RESOLUTION 2015-R-06
TOWNSHIP FEE SCHEDULE

BE IT RESOLVED by the Board of Supervisors that it hereby confirms the continuation of the existing fee schedule that was last amended on June 10, 2014. The Board will consider amendments to this fee schedule at a future regularly scheduled meeting.


RESOLVED, this 5th day of January, 2015.

BOARD OF SUPERVISORS OF WARRINGTON TOWNSHIP

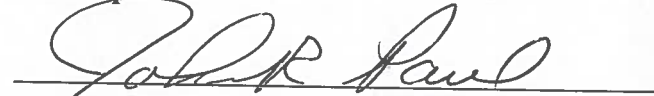
ATTEST:



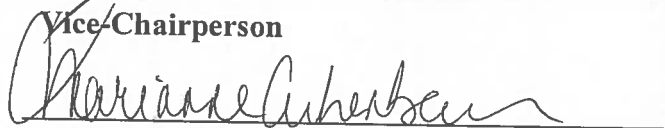
Timothy J. Tieperman
Township Manager




Chairperson



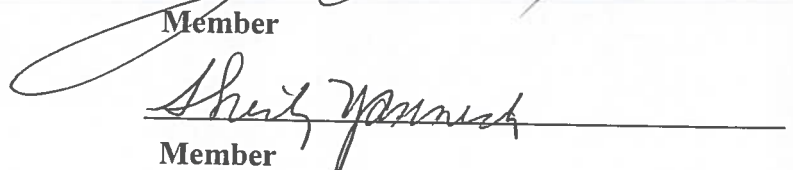
Vice-Chairperson



Secretary-Treasurer



Member



Member

Warrington



Township

852 EASTON ROAD, WARRINGTON, PA 18976
215-343-9350 ■ FAX 215-343-5944
www.warringtontownship.org

BOARD OF SUPERVISORS
GERALD B. ANDERSON, Chairperson
JOHN R. PAUL, Vice Chairperson
MARIANNE ACHENBACH, Secretary-Treasurer
MATTHEW W. HALLOWELL, SR., Member
SHIRLEY A. YANNICH, Member

TOWNSHIP MANAGER
TIMOTHY J. TIEPERMAN

DECEMBER 31, 2014

TO: BOARD OF SUPERVISORS
FROM: TIMOTHY J. TIEPERMAN
RE: 2015 BOARDS AND COMMISSIONS SCHEDULE

The following is the official meeting schedule for Boards and Commissions of Warrington Township for the year 2015. All meetings will be held at the Township Building at 852 Easton Road, Warrington, PA 7:30 p.m. in the township meeting room unless otherwise specified. All meetings are open to the public.

Board of Supervisors

Monday, January 5	Re-Organizational Meeting
Tuesday, January 13	Regular meeting
Tuesday, January 27	Regular meeting
Tuesday, February 10	Regular meeting
Tuesday, February 24	Regular meeting
Tuesday, March 10	Regular meeting
Tuesday, March 24	Regular meeting
Tuesday, April 14	Regular meeting
Tuesday, April 28	Regular meeting
Tuesday, May 12	Regular meeting
Tuesday, May 26	Regular meeting
Tuesday, June 9	Regular meeting
Tuesday, June 23	Regular meeting
Tuesday, July 14	Regular meeting
Tuesday, July 28	Regular meeting
Tuesday, August 11	Regular meeting
Tuesday, August 25	Regular meeting
Tuesday, September 8	Regular meeting
Tuesday, September 22	Regular meeting
Tuesday, October 13	Regular meeting
Tuesday, October 27	Regular meeting
Tuesday, November 10	Regular meeting

Tuesday, November 24 Regular meeting
Tuesday, December 8 Regular meeting
Tuesday, December 15 Regular meeting

Bike and Hike Trail Committee

Wednesday, January 21 and the third Wednesday of every month at 7:30 PM.

Building Code Appeals Board

On an as needed basis as determined by the Chairman.

Communications Advisory Board

Monday, January 26, and the third Monday of March, May, September and November starting at 7:30 PM.

Environmental Advisory Board

Wednesday, January 7 and the first Wednesday of every month at 7:30 PM.

Historic Commission

Monday, January 12 and the second Monday of every month at 7:00 PM.

Open Space & Land Preservation Task Force

Wednesday, January 14 and the second Wednesday of every month at 7:30 PM.

Park and Recreation Board

Thursday, January 22 and the fourth Thursday of every month at 7:30 PM. Due to the holiday, the November meeting will be held on the third Thursday of the month in the conference room.

Pension Advisory Board

Quarterly to be scheduled based on member availability.

Planning Commission

Thursday, January 15 and the first Thursday of every month at 7:00 PM with an optional workshop on the third Thursday of each month starting at 7:00 PM.

Planning Department

Tuesday, January 6 and the first Tuesday of every month starting at 7:00 PM.

TDR Review Committee

On an as needed basis as determined by the Chairman.

Veterans Affairs Committee

Monday, January 26 and the last Monday of every month at 4:30 p.m.

Zoning Hearing Board

Monday, January 26 and the fourth Monday of every month at 7:00 p.m.