



WARRINGTON TOWNSHIP COMMUNICATIONS ADVISORY BOARD

Minutes for September 18, 2023

The regularly scheduled meeting of the Warrington Township Communications Advisory Board was held on September 18, 2023, at 7:00 p.m. at the Warrington Township Building in the Neshaminy Meeting Room. The members in attendance were James Calore, Chairman; Curt Wise, Vice-Chairman; Mike Starner, Tom Whelans and via phone, Yasar Sulaiman. Supervisor Vanessa Maurer was present in addition to Jacklyn Wilson, Communications Manager.

The meeting was called to order at 7:11 pm with the Pledge of Allegiance.

Approval of Minutes

1. Mr. Starner made a motion to approve the minutes of March 20, 2023, seconded by Mr. Wise.
2. Mr. Starner made a motion to approve the minutes of July 17, 2023, seconded by Mr. Wise.

Old Business

3. YTD Franchise Fee Data

- a. Mr. Starner questioned Mrs. Maurer to ensure that the Board of Supervisors are aware of the declining fees. Mrs. Maurer confirmed that the Board has been provided the information. Mr. Starner confirmed that these fees are to aid in the management of the right-of-ways. Once the fees over time dissipate there is going to be fees for right-of-way management. The Communications Advisory Board agreed that there would need to explore other avenues for the fees.

4. Website Refresh

- a. Warrington Township is looking into options with municipal website companies to refresh the township website. After a review of several companies, there are two companies that were briefly discussed with their capabilities.
 - i. Civic Plus
 - ii. Revize

New Business

5. 2024 Communications Advisory Board Meeting Calendar

- a. The 2024 Communications Advisory Board Meeting calendar has been tabled until the next scheduled meeting, Monday, November 20, 2023.

Board Comments

6. The next scheduled meeting is Monday, November 20, 2023.

Adjournment

At 8:10 pm Mr. Starner made a motion to adjourn the meeting, seconded by Mr. Wise.