



## MINUTES

### WARRINGTON TOWNSHIP PARK AND RECREATION BOARD

August 24, 2023

7:00 pm

**Hybrid Meeting Held Both In Person At The Township Building And Via Zoom**

**ATTENDEES:** Andy Oles, Dan Mertz, Joanne Mancini, Lise Dietz, Ernie Rehr, Carl Doerr, Teri Taylor, Mike Diorka

**BOS Liaison:** Mike Diorka

#### **7:01 PM - CALL TO ORDER & PLEDGE OF ALLEGIANCE**

#### **APPROVAL OF JULY 2023 MINUTES AND POSTING TO WEBSITE**

Jim motion, Carl second, all in favor, approved.

**PUBLIC COMMENTS** *(The Board will hear from any interested resident or taxpayer who would like to comment on an item not on this evening's agenda. Respondents are asked to keep their comments to 3 minutes.)*

#### **NEW BUSINESS**

1. **Budget discussion with Barry Lubber and Peter Kim**
  - a. Barry (twp mgr) and Peter (finance director) shared budget documents and presentation relative to Parks & Rec
  - b. Many thanks to Barry and Peter for all of the information presented and questions answered. Very much appreciated by all
  - c. Topics included:
    - a. Capital projects >\$10k, funded via indirect sources (such as sale of water utility), borrowed money, and grants
    - b. operating budget – items <\$10k, funded via direct sources such as taxes from Warrington township residents and swim club revenue
    - c. definitions for parks and rec types of activities
      - i. active – organized sports
      - ii. passive – not organized sports (i.e. walking running, trails, etc.)
      - iii. open space – not trails, part of passive
    - d. major categories of revenues such as taxes, alternate limited and time-restricted funds

for capital expenditures (am recovery, util proceed, capital improvement, open space) and grants


- e. major categories of revenue for operating budget (non-capital) such as swim club revenues and recreation program fees
- f. major categories of expenses for operating budgets including personnel, program activities, contracted services, maintenance and many others
- g. discussion of how current park and trail maintenance was managed and paid for
- h. discussion of how township prioritizes and decides on capital projects and how the schedule may and may not be fluid with things added and removed.
- i. Approval processes for township projects, passive, active, trails, open spaces, capital projects etc.
  - i. Key point – projects need to be approved by BoS at BoS meeting

## **LIAISON REPORTS**

1. **Open Space and Land Preservation Committee Update**
  - a. No meeting in Aug 2023
2. **Open Space Master Plan Ad Hoc Committee**
  - a. No meeting in Aug 2023
3. **Director's Report** (BoS Actions), (Works in Progress), (Presented Studies/Reports), (Programs Updates), (Financial Budget Status) (Andy)
  - a. Lindy Community Room
    - a. On sched for Dec 2023
    - b. Meet onsite every 2 weeks
  - b. Summer programs
    - a. All went very well
    - b. Anticipate small ones in the fall
    - c. Ernie asks about addition of sports camps for additional revenue source
      - i. Specifically look at softball, baseball football as soccer runs their own
      - ii. Andy will add to list of possibilities for next summer
  - c. Pool
    - a. Good summer so far
    - b. Liner to be replaced in upper pool after pool closure
    - c. Grant application – expect to hear more later in fall
  - d. Pond to Wetlands
    - a. In progress
    - b. “shovels” anticipated to be “in the ground” soon

## **OLD BUSINESS**

1. **Park Steward(s) status**
  - a. Remaining down to about ¼ of time
  - b. One currently in middle of hiring process and will start soon

- c. Interview process starting for another promising candidate (Jim Keyser recommendation)
2. **Warrington Day**
- a. 12p to 5:30p
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- b.
  - c. Would like to have more formal booth area with materials showing what P&R offers including:
    - a. Programs available
    - b. Pond to Wetlands Project and Progress
    - c. Community Room Project and Progress
    - d. Pool Upgrade Project and Progress – would really like to have committee person from Pool there to share info
    - e. Township Newsletter and E-link sign up
    - f. Andy will help put together info for the above
  - d. Lise will send out schedule for sign-up times
  - e. Dan will email sports orgs for their ideas and input to have available
3. **Tree Planting – Barnes Park**
- a. Due to spending freeze, will most likely be pushed back to next year.

## **NEW BUSINESS**

- 1. **Budget discussion with Barry Luber and Peter Kim**
  - a. See above
- 2. **Proposed trail markers – development and implementation**
  - a. Approved and signed off by Andy for Bradford Dam
  - b. Every ¼ mile on post with small sign in brown or green with white letters
  - c. This will be over 5 mi distance
  - d. Looking to keep this look for other applications in township
  - e. Joanne asks about Mill Creek
    - a. Short path (<1mi) anticipated
    - b. May due more of a location than mile marker concept here
    - c. Could be installed by public works rather than boy scout project
- 3. **Turf athletic fields**
  - a. Andy has pointed sports orgs in direction of group to start process for costing & scope

- b. Recommended process is for sports orgs to come to P&R with presentation and request
- c. P&R review project and if approved, would be recommend to BoS for their review (and possible approval)
- d. Project is not included in twp 5-year capital projects plan based on mention at sports org meeting. It needs to go through presentation, review, and approval process.
- e. Ernie mentions collaboration with CB school board for schools within twp area.
  - a. All agree great idea
  - b. Not moved forward previously
  - c. Mike will initiate discussion with school board representative for twp area.

## **OTHER BUSINESS**

## **ADJOURNMENT**

9:29 pm - adjournment –Dan motion, Ernie second (technically not needed for adjournment), all in favor