



## AGENDA

### WARRINGTON BOARD OF SUPERVISORS MINUTES FOR JUNE 10, 2014

#### ATTENDANCE

Gerald B. Anderson, Chairperson; John R. Paul, Vice Chairperson, Marianne Achenbach, Secretary/Treasurer, Matthew W. Hallowell, Sr., and Shirley A. Yannich, members. Staff present was Timothy J. Tieperman, Township Manager; William H.R. Casey, Esq., Township Solicitor, Thomas A. Gockowski, Township Engineer, Barry Luber, Chief Financial Officer and Barbara Livrone, Executive Assistant to the Township Manager.

#### MOMENT OF SILENCE

Mr. Anderson asked for a moment of silence and asked that everyone keep in their prayers the families of the victims of the recent Oregon school shooting.

#### PLEDGE OF ALLEGIANCE

The meeting opened with a pledge to the flag.

#### EXECUTIVE SESSION REPORT

Mr. Anderson stated the Board discussed legal action with Victory Gardens.

#### PRESENTATION OF HERB KAHL SCHOLARSHIP RECIPIENTS

Scholarships were presented to the following graduating seniors: Michael A. DeVito, Dean A. Helwig, Lauren N. Hohberger, Gabrielle A. Rabadi and Colin D. Reimart.

#### PRESENTATION OF AUDIT REPORT FROM EDWARD J. FURMAN OF MAILLIE, LLP

Mr. Ed Furman, partner with the auditing firm Maillie, LLP, appeared before the Board to present its summary findings of the Township's 2013 audit. He distributed a short handout which highlighted the firm's findings. He explained some of the tests the firm employs to detect and prevent fraud. In summary, he stated the Township is in excellent financial condition, posting healthy increases in the Township's fund balance, which could be used in the future for non-recurring expenditures. He distributed a short handout and reviewed both the full accrual and fund financial statement. The Township ended 2013 with a 2:1 equity to liability ratio.

#### APPROVAL OF BILL LIST:

1. **May 28, 2014 – June 10, 2014: \$ 753,438.40**

Mrs. Achenbach motioned, seconded by Mr. Paul, to approve the bill list from May 28, 2014 through June 10, 2014 totaling \$ 753,438.40. By roll call vote, the motion passed unanimously 5-0.

#### APPROVAL OF MINUTES:

2. **May 13, 2014**

Mr. Paul motioned, seconded by Mrs. Achenbach, to approve the May 13, 2014 Meeting Minutes. The motion passed unanimously 5-0.

**MINUTES FOR POSTING:****3. May 27, 2014**

Mr. Paul motioned, seconded by Mrs. Yannich, to approve the May 27, 2014 Meeting Minutes. The motion passed unanimously 5-0.

**PUBLIC COMMENT** (*The Board will hear from any interested resident or taxpayer who would like to comment on an item not on this evening's agenda. Respondents are asked to keep their comments to 3 minutes.*)

The following individuals offered comment:

- Mr. Mike Kelly (135 Muirfield) expressed his concern that not all public meeting agendas are posted on the web page on a timely basis.
- Mr. Joseph Bonargo (1243 Easton Road) countered the claim by stating that his office checks the agendas consistently and that they've always been posted.

**PUBLIC HEARING:**

There was no public hearing.

**4. Authorize bid sale of Transferrable Development Rights (TDRs)**

Mr. Paul motioned, seconded by Mr. Hallowell, to authorize the bid advertisement for the sale of township-owned Transferrable Development Rights (TDRs). Mike McGeehan (1099 Lincoln Ct) inquired how the money would be allocated. Mr. Anderson stated for capital improvements. The motion passed unanimously 5-0.

**5. Authorize bids for lease of 2210 Shetland Drive (aka former W/S Authority Building)**

Mr. Paul motioned, seconded by Mrs. Achenbach, to authorize the bid advertisement for the leasing of 2210 Shetland Drive. The motion passed unanimously 5-0.

**NEW BUSINESS (ACTION/DISCUSSION ITEMS):****6. Continue Resolution approving Preliminary/Final Minor Subdivision and Lot Line Change for 2105 Bristol Road (TMP #50-038-002).**

Mr. Anderson stated that this was reviewed at the Planning Department meeting. Concerns were raised about the lack of a storm water management plans for the proposal. Members recommended that this not be forwarded to the BOS for action. Mr. Anderson motioned, seconded by Mr. Paul to table the preliminary/final minor subdivision and lot line change until a date certain. The motion passed unanimously 5-0.

**7. Consider adoption of Flag Lot ordinance (advertised May 27 and June 3, 2014)**

Chairman Anderson thanked everyone's assistance in preparing this important ordinance, which is designed to prevent the type of flag lot configuration currently under consideration along Park Road. He said the Board reviewed various drafts and rewrites before arriving at the current version. Mrs. Yannich

stated that the final version incorporates the County's comments and that she was satisfied with the document. There being no further comments and upon the motion of Mr. Paul, seconded by Mrs. Achenbach, the Board unanimously adopted Ordinance 2014-O-14 by a vote of 5-0.

After the ordinance's adoption, Mr. Tom Watkins (2512 Park Road) thanked the Board its assistance in effectuating this legislative change.

**8. Consider bid award for Dasher Board System (John Paul Park @ Lower Nike)**

Mr. Paul motioned, second by Mr. Hallowell, to award the bid for a Dasher Board System to Rink Systems, Inc. of Albert Lea, Minnesota for a base bid of \$59,900, being the lowest responsible bidder. The motion passed unanimously 5-0.

**9. Consider Ordinance establishing a sanitary sewer district for Bristol/Cooper Roads.**

Mr. Paul motioned, seconded by Mr. Hallowell, to approve the Ordinance establishing a sanitary sewer district for Bristol and Cooper Roads. The motion passed unanimously 5-0.

**10. MANAGER'S REPORT:**

**a. Environmental Finance Committee Meeting**

Mr. Tieperman provided a brief summary of the Environmental Finance Committee's work thus far in helping the Open Space and Land Preservation Task Force and Environmental Advisory Council develop a focus progress report for the Board's consideration.

**b. Grants Update**

Mr. Tieperman shared a grant writing proposal from Langan Engineers for the preparation of a feasibility study for a new Trail Segment #13 connecting Lower State and Pickertown Roads with Barness Park. General Board feedback is that under normal circumstances, we should have more than one proposal. Other thoughts were that the fee was somewhat high based on past fees for grant writers. Before acting on this proposal, the Board asked CFO Barry Luber to do a little more research on the proposal. Mr. Tieperman indicated that there might also be an issue with the agricultural security restrictions, which should be investigated before a grant agreement is executed.

**c. Recognition of Central Bucks South Girls Track PIAA State Champions**

Mr. Tieperman stated that representatives from the CB South Girls Track Team were unable to attend the current and next BOS meeting that they would be honored to receive the special recognition. He shared with the Board a proposed Resolution for the Board's consideration and adoption.

**11. CHAIRMAN'S REPORT:** Chairman Anderson reported on the following items:

- a. On September 22, 2014 the Buck County Recorder of Deeds is sponsoring an Honor Flight for World War II veterans. They will be bussed at no expense to Washington, DC for the day. He asked the Staff to make the Veterans Affairs Committee aware of this event. Also, he encouraged all veterans who have not yet done so to apply for a Bucks County Veterans ID Card.
- b. On June 12, 2014 PennDOT will be convening a Route 611 Stakeholder Meeting at Horsham Community Center. Mr. Anderson encouraged the Township to have a representative at this meeting.

- c. Mr. Anderson provided an update on revitalizing the Board's volunteer recognition program. He indicated that the new courthouse will include new Mercer tiles representing each Bucks County municipality. Once the tiles are cast, he would like to reproduce several of them to be used to recognize past Township volunteers. He said that Barbara is currently compiling a list of past volunteers who have not been recognized. He suggested these tiles could be affixed to a small wood plaque with a small plate indicating the volunteer's name and years of service.
- d. Mr. Anderson acknowledged that he's receiving an increasing number of complaints over "high mow" areas in the County parks. He said County officials are beginning to erect signs at certain park entrances explaining this practice to park visitors. He suggested we consider installing similar signs in the Township's park areas. He agreed to forward a .pdf copy to the Township Manager for possible adaptation.
- e. Mr. Anderson stated there is some confusion over where the Township's official Code of Ordinances exists. He stated that the official Code is the digital copy located on the Township's website (aka E-Codes). He encouraged Mr. Tieperman to explore putting this final copy on a community drop box.
- f. Mr. Anderson announced upcoming PennDOT plans for the widening of County Line Road and the repaving of Route 611.
- g. Mr. Anderson stated there will be special police and fire recognitions at the next BOS meeting for their response to the fire at 325 Bradford Avenue.

## 12. ENGINEER'S REPORT:

### a. Barness Park Expansion (Phase II)

Mr. Gockowski updated the Board on the Barness Park Phase II, which was developed several years ago but never officially implemented. He is now working with Township Staff in brushing off these old plans and updating them accordingly in concert with improved parking areas.

## 13. SOLICITOR'S REPORT:

### a. Malcolm's

Mr. Casey stated that the discovery continues on the Malcolm's property. He also stated he's in the process of filing the lien for the fence repairs to the property.

### b. Lot #6 – Equestrian Center

Mr. Casey explained that Mrs. Helayne Faith Klier, who owns 109 Equestrian Court, has a basin. Since she's in the process of selling the property, she's asked for clarification on the maintenance responsibility. Her counsel has put this clarification into a legal document for recording based on information provided by the Township Engineer. Mr. Anderson, however, requested exhibits and an aerial demarcation showing the owner's exact maintenance responsibility. Mr. Casey and Mr. Gockowski agreed to make these final modifications return to the Board for final action.

### c. PennDOT Project Agreement

Mr. Paul motioned, seconded by Mr. Hallowell, to adopt the Resolution approving the PennDOT Master Casting Agreement. The motion passed unanimously 5-0.

d. **Police Motorcycle Bid**

Mr. Paul motioned, seconded by Mrs. Achenbach, to authorize the Solicitor to move forward with the legal advertisement for the procurement of two (2) motorcycles and to schedule the bid opening for July 7, 2014. Mr. Anderson commented that Warrington is only one of a few towns that employ motorcycles to police our park areas as well as the new 202 Parkway. He stated the Police Department plans to keep the existing two (2) motorcycles for training purposes.

**14. ESCROW AND MAINTENANCE BOND RELEASES:**

a. **Estate at Valley View – Escrow Release #5: \$87,274.00**

Mr. Anderson moved that the Board approve Escrow Release #5 in the amount of \$87,274.00 for the Estate at Valley View. Mr. Paul seconded the motion. The motion passed unanimously 5-0.

b. **Valley Gate – Site Development Escrow Release #7: \$267,010.25**

Mr. Anderson moved that the Board approve Site Development Escrow Release #7 in the amount of \$267,010.25 for Valley Gate. Mr. Paul seconded the motion. The motion passed unanimously 5-0.

**15. EXTENSION REQUESTS:**

a. **Highgrove Manor**

Mr. Paul moved, seconded by Mrs. Achenbach, to approve the Highgrove Manor extension to October 31, 2014. The motion passed unanimously 5-0.

b. **Warrington Springs**

Mr. Anderson motioned, seconded by Mr. Paul, to approve the Warrington Springs extension to August 31, 2014. The motion passed unanimously 5-0.

**16. DEDICATION REQUESTS:**

a. **Street Lights – Phillips Road**

Mr. Paul motioned, seconded by Mrs. Achenbach, to approve the dedication of the Lamplighter Villas Water and Sewer Facilities. The motion passed unanimously 5-0.

b. **Pete’s Express Car Wash Dedication of Public Improvements**

Mr. Anderson moved, seconded by Mr. Paul, to table the dedication of public improvements for Pete’s Express Car Wash since official PennDOT approvals have not yet been secured. The motion passed unanimously 5-0.

**SUPERVISOR COMMENTS:**

- Mr. Paul formally announced that Mr. Harry McCann is retiring from the County and is in the process of moving to New Jersey. As such he has resigned from the Emergency Services Committee. He asked for the Board support in adding two (2) new members to the ESC, one with some police background; the other with some financial background. He put forth the names of Lt. Dan Friel of the

Warrington Police Department and Mr. Michael Braun, former member of the Township's finance committee. The Board extended its unanimous consent for their appointment to the ESC.

- Mrs. Achenbach gave a summary report on the Pension Board's interviews of new pension advisors. She stated that from an initial pool of eight (8) applications, the Committee interviewed five (5) and invited back two (2) firms for a final interview. She said the Committee is now ready to present its final candidates for the Board's review. In response Chairman Anderson stated he would prefer the Supervisors to interview the top three (3) firms and would appreciate a review letter from the Committee outlining its recommendations. He said this process is consistent with how the Supervisors review other advisory board recommendations.

## **ADJOURNMENT**

There being no further business Mr. Paul motioned, seconded by Mrs. Achenbach, to adjourn the meeting at 9:05 p.m. The motion passed unanimously 5-0.

Respectfully Submitted By:



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Timothy J. Tieperman, Township Manager