



AGENDA

WARRINGTON BOARD OF SUPERVISORS ORGANIZATION MEETING JANUARY 6, 2020 – 7:00 P.M.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **SWEARING IN:** *(District Judge Jean Seaman officiating. Certificate of Elections for these elected officials are on file with the Township)*
 - a. Swearing in of Ruth L. Schemm, as Supervisor for a six year term.
 - b. Swearing in of Mark E. Lomax, as Supervisor for a two year term.
 - c. Swearing in of Seth P. Gansman, as Auditor for a six year term.
 - d. Swearing in of Philip Mironov, as Auditor for a four year term.
4. **BOARD ORGANIZATION:**
 - a. Election of Chair
 - b. Election of Vice Chair
5. **ANNOUNCEMENTS**
 - a. Meeting of the Township Elected Auditors: January 7, 2020
 - b. Next Regular Meeting of the Board of Supervisors: January 14, 2020
6. **PUBLIC COMMENT:** *(The Board will hear from any interested resident or taxpayer who would like to comment on an item not on this evening's agenda)*
7. **APPOINTMENTS IN ACCORDANCE WITH THE SUNSHINE LAW:**
 - a. Appointment of Township Solicitor through December 31, 2020.
 - b. Appointment of "Back-up Solicitor" when a conflict of interest arises through December 31, 2020.
 - c. Appointment of Township Engineer through December 31, 2020.
 - d. Appointment of Township Zoning Officer through December 31, 2020.

- e. Appointment of Township Assistant Zoning Officer (Christian Jones) through December 31, 2020.
- f. Appointment of Township Secretary.
- g. Appointment of Township Treasurer.
- h. Appointment of Certified Public Accountant through December 31, 2020 for a fixed fee of \$33,500.00.
- i. Appointment of Suburban Lighting Consultant through December 31, 2020.
- j. Appointment of Keystone Municipal Services through December 31, 2020 and approve Professional Services Agreement.
- k. Appointment of Portnoff Law (W/S Delinquent Collections) through December 31, 2020. (see 2020 Fee Schedule)
- l. Appointment of Natural Lands Trust through December 31, 2020.
- m. Appointment of Solicitor to Building Code Appeals Board.
- n. Appointment of Curtin and Heefner for Bond Counsel through December 31, 2020.
- o. Appointment of Concord Public Finance for Finance Consultants through December 31, 2020.
- p. Appointment of Voting Delegate for 2020 PSATS Conference.
- q. Authorize attendance to 2020 PSATS Conference.

8. **NON-COMPENSATORY INDIVIDUAL APPOINTMENT'S TERMS THAT EXPIRED 12.31.19 AND HAVE AGREED TO CONTINUE SERVING ANOTHER TERM:**

- a. **Bike and Hike Committee:** consisting of seven (7) members; alternating terms.

Name of Member	Expiring Term	New Term Expires
Vacancy (Replace Aaron Mulder)	12.31.2019	12.31.2024
Vacancy (Replace Sharon Kaszan)	12.31.2019	12.31.2024

- b. **Buildings Code Appeals Board:** consisting of six (6) members; five (5) year term.

Name of Member	Expiring Term	New Term Expires
William J. Coyle	12.31.2019	12.31.2024

- c. **Environmental Advisory Council:** consisting of seven (7) members and eight (8) alternates for a five (5) year term.

Name of Member	Expiring Term	New Term Expires
Todd Baratz	12.31.2019	12.31.2024

- d. **Historic Commission**: consisting of seven (7) members for a three (3) year term.

Name of Member	Expiring Term	New Term Expires
William Sparke	12.31.2019	12.31.2022
Vacancy (Replace Mark Lomax)	12.31.2021	12.31.2021

- e. **Open Space and Land Preservation Committee**: consisting of seven (7) members; alternating three (3) year terms.

Name of Member	Expiring Term	New Term Expires
Kathy Newcomb	12.31.2019	12.31.2022
Ivy Ross	12.31.2019	12.31.2022
Vacancy (Replace Mark Lomax)	12.31.2021	12.31.2021

- f. **Park and Recreation Board**: consisting of seven (7) members for a five (5) year term.

Name of Member	Expiring Term	New Term Expires
Vacancy (Replace Ted Piotrowicz)	12.31.2020	12.31.2020

- g. **Pension Board**: consisting of eight (8) members for a one (1) year term.

Name of Member	Expiring Term	New Term Expires
Chairperson of Supervisors	12.31.2019	12.31.2020
Member of Supervisors	12.31.2019	12.31.2020
Township Manager	12.31.2019	12.31.2020
Finance Director	12.31.2019	12.31.2020
Amy Organek, Non-Uniform Employee	12.31.2019	12.31.2020
Joseph Kirby, Resident	12.31.2019	12.31.2020
Vacancy (Replace Vincent Formica, Resident)	12.31.2019	12.31.2020
Vacancy (Replace Kevin Peacock, Resident)	12.31.2019	12.31.2020
Dan Sadowski, Police (Primary)	12.31.2020	12.31.2020
Kenneth Hawthorn, Police (Alternate)	12.31.2020	12.31.2020

- h. **Vacancy Board**: Appointment of one (1) member to fill any vacancy on the BOS when a third vote is needed on a candidate who wishes to fill a vacant position and carry out a term as a member of the BOS.

Name of Member	Expiring Term	New Term Expires
Carol Rice	12.31.2019	12.31.2020

- i. **Veterans Affairs Committee**: consisting of seven (7) members. Three members serve for a three (3) year term and four members serve for a two (2) year term.

Name of Member	Expiring Term	New Term Expires
Vacancy (Replace Andrew Bracy)	12.31.2019	12.31.2021
Vacancy (Replace David Houpt)	12.31.2019	12.31.2021
Oliver Groman	12.31.2019	12.31.2022
Peter Scott	12.31.2019	12.31.2022
Chris Patton	12.31.2019	12.31.2021
Chris Roth	12.31.2019	12.31.2021
Vincent Valinotti	Appointed by BOS 7.9.19	12.31.2022

9. RESOLUTIONS AND MOTIONS:

- a. Consider adoption of Resolution 2020-R-01 to ratify and levy the following real estate tax millage for 2020:

Fund Category	2019 Mill Levy	2020 Mill Levy
General	6.43	6.43
Debt Service	5.51	6.18
Park and Recreation	2.26	2.26
Volunteer Fire Co	1.25	1.25
Open Space	0.67	0
	16.12	16.12

- b. Consider adoption of Resolution 2020-R-02 to continue all Tax Ordinances/Resolutions in force during 2020 and prior years pursuant to Section 4 of the Local Tax Enabling Act and all other ordinances and resolutions adopted.
- c. Consider adoption of Resolution 2020-R-03 approving 2020 special fire hydrant assessment equal to .25 mills. This assessment is only on properties located within 780 feet of a fire hydrant, in accordance with Section 1802 of the Second Class Township Code. The revenues are credited to Warrington Township.
- d. Consider adoption of Resolution 2020-R-04 to authorize the Township Manager, at his discretion, to pay payroll and appropriate invoices to avoid unnecessary penalties, late fees, or interest. Bills paid by this procedure shall be presented at the next regular meeting for subsequent approval. Any invoice or payment that exceeds \$75,000 must be presented to the Board of Supervisors Chair, Treasurer or Finance Director for signatures. The Finance Director or his/her designee shall prepare the appropriate signatures page(s) for the bill list for approval at the next regular Board of Supervisors meeting.
- e. Consider adoption of Resolution 2020-R-05 setting the 2019 Bond amounts:
 - i. Manager’s Bond in the amount of: \$1,000,000
 - ii. Finance Director in the amount of: \$1,000,000
 - iii. Assistant Finance Director in the amount of: \$1,000,000
 - iv. Township Secretary in the amount of \$1,000,000.
- f. Consider motion to approve the following depositories for Warrington Funds during 2020:
 - i. Fulton Bank
 - ii. TD Bank
 - iii. Huntingdon Valley Bank
 - iv. BB&T
 - v. Pennsylvania Local Government Investment Trust (PLGIT)
 - vi. Univest
 - vii. Santander
- g. Consider adoption of Resolution 2020-R-06 establishing Township Fee Schedule (*Copy Attached*)
- h. Consider adoption of Motion establishing 2020 Regular Meeting Schedule: (*Copy Attached*)
- i. Consider adoption of Motion establishing 2020 Holiday Schedule for Township Building.

DATE	HOLIDAY
Wednesday, January 1, 2020	New Year’s Day

Monday, January 20, 2020	Martin Luther King
Monday, February 17, 2020	Presidents' Day
Monday, May 25, 2020	Memorial Day
Friday, July 3, 2020	Observance of Independence Day (7/4)
Monday, September 7, 2020	Labor Day
Thursday, November 26, 2020	Thanksgiving
Friday, November 27, 2020	Day After Thanksgiving
Thursday, December 24, 2020	Christmas Eve
Friday, December 25, 2020	Christmas Day

- j. Consider adoption of Motion to adopt the 2020 IRS mileage reimbursement rate of \$ 0.575 per mile (*Copy attached*)
- k. Consider adoption of Resolution 2020-R-07 establishing 2020 Interest Rate for Liens and Agreements.
- l. Consider Board of Supervisors Liaisons to various volunteer boards/committees/councils; Township departments and Township committees.
- m. Consider adoption of Resolution extending current Manager's Employment Agreement.

10. SUPERVISORS COMMENTS

11. ADJOURNMENT