



**WARRINGTON TOWNSHIP BOARD OF SUPERVISORS
MINUTES FOR APRIL 14, 2020 - 7:00 PM**

The written minutes are a summary of the April 14, 2020 Board of Supervisors meeting. For a complete dialog visit the Township's website, www.warringtontownship.org.

Due to the COVID-19 crisis, this meeting and all future Board of Supervisors meetings will be held by video conferencing until further notice.

ATTENDANCE VIA VIDEO CONFERENCING

Fred R. Gaines, Chair; Ruth L. Schemm, Vice Chair; Carol T. Baker, Member, Eileen Albillar, Member and Mark E. Lomax, Member.

Staff present was Barry P. Luber, Township Manager; Terry Clemons, Esq., Clemons Richter and Reiss, Township Solicitor; Thomas Zarko, P.E., CKS Engineers, Township Engineer; Barbara J. Livrone, Executive Assistant to the Township Manager/Board Secretary.

CALL TO ORDER: Mr. Gaines called the meeting to order at 7: 28 P.M.

Mr. Gaines announced due to the COVID-19 pandemic, there are restrictions on all public meetings. This meeting and all future meetings will be televised by audio and video conferencing until the crises has ended. All members of the Board are present; therefore, a quorum was held.

PLEDGE OF ALLEGIANCE

Mr. Gaines followed the Call to Order with a pledge to the flag.

PUBLIC COMMENT:

Mr. Gaines stated the public can send in comments via the Zoom chat room or by email to publicinfo@warringtontownship.org

There was no public comment.

EXECUTIVE SESSION REPORT

Mr. Gaines stated an executive session was held on April 6, 2020 to review the impacts of the COVID-19 crisis on the township's financial budget. A forecasted shortfall for 2020 is approximately half a million dollars.

ANNOUNCEMENTS:

- **Brief Overview of the impacts of the Coronavirus Pandemic on Bucks County and Warrington Township.**

Mr. Luber gave an update on the impact of the COVID-19 crisis on the township and stated the report is posted to the website. Mr. Luber announced all the businesses that made donations to the township.

Ms. Albillar reported on "Basic need" resources that the residents can utilize during the crisis.

Mr. Gaines announced that if residents cannot vote at the polls, to fill out a mail-in ballot or absentee ballot through the Bucks County Board of Elections.

PUBLIC HEARING:

- **Announce continuance of Conditional Use Application for WAWA (Easton Rd and Maple Ave.), TMP # 50-031-006, 50-031-006-001, 50-031-007 (advertised March 9 & March 16, 2020). Such date will be within sixty (60) days of the Township's receipt of written notice from the Applicant to proceed.**

Mr. Gaines announced the continuation of the WAWA conditional use application will be sixty (60) days of the township's receipt of written notice from the applicant to proceed.

- **Consider continuation of Conditional Use Hearing for Joseph and Rosemarie Cardamone and Michael Wade for the Cardamone tract located at the intersection of Stump Road and Pickertown Roads, TMP #50-004-071, 50-004-071-001 and 50-004-071-002. Such date will be within sixty (60) days of the Township's receipt of written notice from the Applicant to proceed with the pending 18-lot plan.**

Mr. Gaines announced the continuation of the Joseph and Rosemarie Cardamone and Michael Wade conditional use application will be sixty (60) days of the township's receipt of written notice from the applicant to proceed.

1. APPROVAL OF BILL LIST:

- a. **2020 Invoices for the Period March 11, 2020 to March 24, 2020 in the amount of \$601,469.85.**

Mr. Lomax motioned, seconded by Ms. Baker to approve the 2020 invoices paid for the period March 11, 2020 to March 24, 2020 in the amount of \$601,469.85. All were in favor and the motion passed 5-0.

- b. **2020 Invoices for the Period March 25, 2020 to April 14, 2020 in the amount of \$1,986,931.88.**

Mr. Lomax motioned, seconded by Ms. Baker to approve the 2020 invoices paid for the period March 25, 2020 to April 14, 2020 in the amount of \$1,986,931.88. All were in favor and the motion passed 5-0.

2. CONSENT ITEMS:

Mr. Gaines asked if any clarification was needed for the consent items as presented.

Ms. Baker motioned, seconded by Mr. Lomax to approve Consent Items A through K. All were in favor and the motion passed 5-0. (Attachment "A")

- a. February 25, 2020 to Approve Minutes for Board of Supervisors meeting.
- b. March 10, 2020 to Post Minutes for Board of Supervisors meeting.
- c. March 18, 2020 to Post Minutes for Board of Supervisors meeting.
- d. Consider Ordinance amending Article I Street Excavations of Chapter 294 Streets and Sidewalks (advertised March 16, 2020)
- e. Consider Resolution for the acceptance of the TDRs for the Preserve at Murphy Lane, TMP # 50-026-002; 50-026-002-001; 50-026-002-002; 50-026-002-003; 50-026-002-004 & 50-026-002-005.
- f. Consider Bid Award for 2020/2021 Bucks County Consortium Highway Material Joint Bid.

- g. Consider to approve Designation of Agent Resolution for EM-3441 - COVID-19.
- h. Consider to approve Change Order # 1 for Bullet Proof Glazing at new Police Station.
- i. Consider authorization to advertise for bids: 2020 Roadway Improvement Program.
- j. Consider deferral of rent for Children's Dental Management located at 2210 Shetland Drive.
- k. Consider July 31, 2020 deadline for all water and sewer customers to pay their final bill.

3. CORRESPONDENCE: None.

4. OLD BUSINESS:

a. **Discussion for an increase to the Earned Income Tax for Open Space acquisition/improvement.**

Mr. Luber stated two (2) prior presentations were made to the Board to increase the EIT for the purpose to use the funds for open space acquisition and/or improvements. This would be placed on the ballot as a referendum to support an increase up to .25%. Mr. Luber recommended to the Board to postpone this item until 2021 for implementation in 2022.

The Board of Supervisors was in agreement with Mr. Luber's recommendation.

b. **Discuss proposals from landscape contractors to purchase and plant trees at Oak Creek development.**

Mr. Gaines stated the developer, the Cutler group went bankrupt and one of the items that has not been completed is the installation of landscaping at the Oak Creek development. There are no escrow funds available to complete this project.

Mr. Zarko received four (4) proposals for the landscape work. The township has \$34,000 in a "tree fund". The amount in the "tree fund" will not pay for all the work. In order to reduce costs, the size of the plantings was reduced.

Mr. Zarko met with the residents to discuss the reduction of the plantings but the residents were not agreeable.

Since the residents are not in agreement with the township's proposal, Ms. Schemm motioned, seconded by Ms. Albillar to table this item. The motion passed 4-1, with Mr. Gaines voting no.

Mr. Zarko will follow-up with the residents to inform them that this item will be brought up at a future meeting.

5. NEW BUSINESS (ACTION/DISCUSSION ITEMS):

a. **Discuss Township Transportation Impact Fee Feasibility Evaluation.**

Mr. Zarko gave background information on the 2009 Transportation Study. The transportation impact fee study will identify where the traffic is, review the 2009 study and perform a variety of tasks to evaluate an Act 209 transportation impact fee. This evaluation could be completed by the fall.

Mr. Gaines stated the approximate cost to complete the evaluation is \$7,000.

Ms. Schemm motioned, seconded by Ms. Baker to table the proposal to the first meeting in August. All were in favor and the motion passed 5-0.

b. **Consider Resolution for a Tax Deadline Extension until July 30, 2020.**

A Resolution was prepared establishing the penalty rate for the payment of 2020 township real estate taxes. This resolution is in conjunction with the County of Bucks extending the deadline for the payment of County real estate taxes at the face value until July 30, 2020.

The penalty period will begin July 31, 2020.

Mr. Luber will notify the tax collector and post a notice to the website.

Ms. Albillar motioned, seconded by Ms. Baker to approve a Resolution for a Tax Deadline Extension until July 30, 2020. All were in favor and the motion passed 5-0.

c. **Consider Appraisal of Neshaminy Glen Properties, TMP # 50-036-069; 50-036-070, -071, -072, -073, -074, -075; and 50-036-075-001, -075-002; -075-003; 50-036-082 and 50-036-081.**

Mr. Clemons received an appraisal from Indian Valley Appraisal Company for the Neshaminy Glen properties for a fee of \$3,000. This appraisal is good for 6-9 months.

Ms. Baker motioned, seconded by Ms. Schemm to approve the appraisal of the Neshaminy Glen Properties, TMP # 50-036-069; 50-036-070, -071, -072, -073, -074, -075; and 50-036-075-001, -075-002; -075-003; 50-036-082 and 50-036-081. All were in favor and the motion passed 5-0.

d. **Consider Resolution to adopt the Pickertown Road to Barness Park Feasibility Study.**

Mr. Luber stated Natural Lands prepared the study to make this portion of Warrington Township a walkable community. The township is seeking grant opportunities.

Ms. Schemm suggested, after the COVID-19 crisis, to install trails in phases or sections. Ms. Schemm suggested a trail at English Ivy to Pickertown; improving the Pickertown and Folly Road intersection; sidewalk at Buttercup Blvd to Pickertown Road when Emerson Farm is developed.

Ms. Schemm recommended posting the study on the website as part of the Open Space and Land Preservation Committee. Mr. Gaines requested an article to be placed in the Summer Link.

Ms. Schemm motioned, seconded by Ms. Albillar to approve the Resolution adopting the Pickertown Road to Barness Park Feasibility Study. All were in favor and the motion passed 5-0.

6. MANAGER'S REPORT:

Mr. Gaines stated that an executive session was held on April 6th. Mr. Luber met with all the department heads notifying them that some expenditures will have to be delayed until 2021 and some employees will be furloughed.

7. DEDICATION REQUEST: None.

8. ENGINEER'S REPORT: None.

9. SOLICITOR'S REPORT:

Mr. Clemons reported that he filed an answer to petition to the Pennsylvania Supreme Court in the Geerling case.

SUPERVISOR COMMENTS:

Ms. Schemm thanked Mr. Lubber, Mr. Oles, Ms. Livrone, the Police and Fire Departments and the staff working from home to keep the township moving forward during the COVID-19 crisis.

Mr. Gaines complimented Director of Emergency Services, Lee Greenberg for his communication with the Board of Supervisors and residents. Mr. Gaines complimented the Chief of Police for keeping the township safe.

Mr. Lubber noted that a fatal overdose took place in the township earlier in the evening.

ADJOURNMENT

There being no further business, Mr. Lomax motioned, seconded by Ms. Baker to adjourn the meeting at 8:27 PM.

Respectfully Submitted By:



Barbara J. Livrone, Board Secretary

Attachment "A"

Consent Agenda – April 14, 2020

Attached to the agenda and on the Township's website is a supplement to the agenda which contains a heading and brief description for each item listed under the Consent agenda. As in the past, any Board member can ask to remove an item from consent and have it discussed independently.

I would now ask for a motion to approve items **A through K** on the Consent agenda.

- a. **February 25, 2020 to Approve Minutes for Board of Supervisors meeting.**
- b. **March 10, 2020 to Post Minutes for Board of Supervisors meeting.**
- c. **March 18, 2020 to Post Minutes for Board of Supervisors meeting.**
- d. **Consider Ordinance amending Article I Street Excavations of Chapter 294 Streets and sidewalks (advertised March 16, 2020)**

This Ordinance amends Section 294-1 to insert a definition of "Municipal Authority", Section 294-3 to provide a process for a Municipal Authority to apply for an annual permit covering all road opening within township rights-of-way, Section 294-4 to establish an annual permit fee and Section 294-8 to provide for the construction and extension of gas mains.

- e. **Consider Resolution for the acceptance of the TDRs for the Preserve at Murphy Lane, TMP # 50-026-002; 50-026-002-001; 50-026-002-002; 50-026-002-003; 50-026-002-004 & 50-026-002-005.**

Warrington Township accepts and approves the transfer and conveyance of 2 TDR's for the Murphy tract from the sending property, TMP # 50-010-015.

- f. **Consider Bid Award for 2020/2021 Bucks County Consortium Highway Material Joint Bid.**

Six (6) companies presented bids. Eureka Stone Quarry, Plumstead Materials and Miller Materials were identified as the low bidders for road materials.

- g. **Consider to approve Designation of Agent Resolution for EM-3441 - COVID-19.**

This Resolution designates Director of Emergency Services, Lee Greenberg to execute all documents for obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

- h. **Consider to approve Change Order # 1 for Bullet Proof Glazing at new Police Station.**

A change order is being proposed for bullet resistant glazing including new vents at the cost of \$15,200 and I-4 glass at seven rooms for an additional \$1,100.

i. **Consider authorization to advertise for bids: 2020 Roadway Improvement Program.**

This will allow the township to solicit bids to pave roads that are in poor condition.

j. **Consider deferral of rent for Children's Dental Management located at 2210 Shetland Drive.**

The pediatric dental clinic is closed due to the pandemic. The tenant is requesting deferring payment of their rent to the township.

k. **Consider July 31, 2020 deadline for all water and sewer customers to pay their final bill.**

There are a number of water and/or sewer accounts that have outstanding balances. Due to the ongoing COVID-19 crisis, recommendation is being made to extend payment of all outstanding balances to be paid in full by July 31, 2020.