



**WARRINGTON TOWNSHIP BOARD OF SUPERVISORS
MINUTES FOR JUNE 23, 2020 - 7:00 PM**

The written minutes are a summary of the June 23, 2020 Board of Supervisors meeting. For a complete dialog visit the Township's website, www.warringtontownship.org.

The Township Building was opened to the public on June 8, 2020 for the first time since March 17, 2020. This meeting and all future meetings will be streamed live and also available to the public by video conferencing (Zoom). This is due to the COVID-19 pandemic.

ATTENDANCE VIA VIDEO CONFERENCING

Carol T. Baker, Member, and Mark E. Lomax, Member.

ATTENDANCE IN THE SHIRLEY A. YANNICH MEETING ROOM

Fred R. Gaines, Chair; Ruth Schemm, Vice Chair and Eileen Albillar, Member.

Staff present was Barry P. Luber, Township Manager; Terry Clemons, Esq., Clemons Richter and Reiss, Township Solicitor; Tom Zarko, P.E., CKS Engineers, Township Engineer; Barbara J. Livrone, Executive Assistant to the Township Manager/Board Secretary and Finance Director, John Marcarelli.

CALL TO ORDER: Mr. Gaines called the meeting to order at 7:00 P.M. Mr. Gaines welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

Mr. Gaines followed the Call to Order with a pledge to the flag.

PUBLIC COMMENT:

Mr. Gaines stated the public can send in comments via the Zoom chat room or by email to publicinfo@warringtontownship.org.

Teresa Grochowski (1402 Guinea Lane) received a high water bill prior to the sale to NWWA.

Following is a listing of people who attended the June 23rd Board of Supervisors meeting via Zoom:

- Ivy Ross
- Renee Scally
- Josh Gordon
- Mr. Malaviya

EXECUTIVE SESSION REPORT

Mr. Clemons stated the Board met to discuss pending litigation and options available to the Board. Mr. Gaines stated litigation and personnel issues can be discussed during executive sessions.

ANNOUNCEMENTS:

Mr. Luber introduced John Marcarelli as the township's new Finance Director. Mr. Marcarelli comes to the township with twenty five years of municipal government.

PRESENTATION OF WARRINGTON CARES DONATIONS TO CHARITIES:

Mr. Luber explained Warrington Cares (WC); an employee charity was established in 2014. WC gives back to the community through scholarships to Warrington Township high school students; non-profit organizations; individual families; food pantries and at holiday time to the Bucks County Children and Youth. Fundraisers are held, along with employee deductions and the September 13th Triathlon, all to raise money to support the community. One Thousand Dollars (\$1000) was donated to each of the following six charities:

- **BIKERS AGAINST CHILD ABUSE - (Steve "Groot" Mattes and Dave Blough)** – Presented by WC member, Barbara Livrone
- **BETWEEN FRIENDS OUTREACH – (Beth Guerra and Mariah Drenth-Cormick)** – Presented by WC member, Barry Luber on behalf of William McCann
- **CRADLE OF HOPE – (Rachel Mullelly)** – Presented by WC member, Renee Scally
- **SILKEN TWINE CHARITY – (Joshua Jordan)** – Presented by WC member, Ivy Ross
- **THE BABY BUREAU - (Fran Wasserman)** – Presented by WC member, Barbara Livrone
- **WARRINGTON LIONS CLUB - (Jim Furlong)** – Presented by WC member, Barry Luber

PUBLIC HEARING: None.

1. APPROVAL OF BILL LIST:

- a. **2020 Invoices for the Period June 10, 2020 to June 23, 2020 in the amount of \$992,186.52.**

Mr. Lomax motioned, seconded by Ms. Schemm to approve the 2020 invoices paid for the period June 10, 2020 to June 23, 2020 in the amount of \$992,186.52. All were in favor and the motion passed 5-0.

2. CONSENT ITEMS:

Mr. Gaines asked if any clarification was needed for the consent items as presented.

Mr. Lomax questioned if Passerini and Sons worked for the township on prior projects, relating to Consent Items c and d. Mr. Zarko stated over the years, CKS has worked with Passerini and Sons and they were the low bidder for both projects.

Ms. Albillar motioned, seconded by Mr. Lomax to approve Consent Items A through E. All were in favor and the motion passed 5-0. (Attachment "A")

- a. May 26, 2020 to Approve Minutes for Board of Supervisors meeting.
- b. June 9, 2020 to Post Minutes for Board of Supervisors meeting.
- c. Consider bid award to Passerini & Sons, Inc., for 2020 Stormsewer Repair/Replacement Project in the amount of \$110,690.00. (advertised May 18 & May 22, 2020).
- d. Consider bid award to Passerini & Sons, Inc., for Scarlet Oak Drive Drainage Improvements in the amount of \$54,684.00 (advertised May 18 & May 22, 2020).
- e. Consider a name change for the approved subdivision at the intersection of Street Road and Phillips Avenue from Sandstone to "Enclave at Warrington".

3. CORRESPONDENCE: None.

4. OLD BUSINESS

a. **Consider Fee Schedule change for SALDO.**

Mr. Gaines gave background information on fees charged to developers based on the Subdivision and Land Development Ordinance. A fee comparison chart was submitted.

Mr. Luber stated an analysis was conducted focusing on staff time relating to the preparation of plans, sketch, preliminary and final plans. A comparison was made to three other municipalities within the surrounding area. According to the second class township code, administrative fees can't be charged from the municipality to make a profit.

Mr. Gaines stated this item is for discussion purposes. A Fee Schedule Committee will be formed to include Mr. Gaines, Ms. Baker, Mr. Luber and Mr. Jones.

5. NEW BUSINESS (ACTION/DISCUSSION ITEMS):

a. **Consider revised proposal from GKO Architects for the proposed work to the existing Township Building.**

Mr. Luber presented a four year plan to renovate the township building after the police department moves to their new station. GKO Architects submitted a proposal and scope of work for architectural and engineering services in the amount of \$16,950. The Public Works Department will be completing the majority of the work. More meeting room space will be provided. The files from 3400 Pickertown Road will be moved to the basement of the township building.

The goals for the four year township building capital improvement plan consist of ensuring the building is conducive to conducting business; compliant with ADA; provide adequate work/conference/storage space for the next twenty five years.

Mr. Gaines requested the HVAC system be included in the proposal from GKO Architects.

Mr. Gaines tabled this item until a revised proposal is submitted from GKO Architects.

b. **Consider proposal from Natural Lands for Mill Creek Easement Amendment and Template Easement for Homeowners Association Lands.**

Mr. Clemons reported that the proposal from Natural Lands involves two components. One is to amend the existing conservation easement on the Mill Creek Preserve to allow for the preferred land management and park development to occur.

The second is to develop a conservation easement template for use by Natural Lands and Warrington Township to add additional protections to lands set aside as common open spaces within residential developments.

Ms. Schemm motioned, seconded by Ms. Albillar to approve the proposal from Natural Lands in the amount of \$17,000 providing invoices with detailed time spent on each item is submitted to the township. All were in favor and the motion passed 5-0.

c. **Consider Police Community Relations Initiative.**

Bob Williamson, Secretary and past President of Warrington Rotary Club presented a draft 2020 “One Day Guest” pass to attend the Warrington Mary Barness pool. The passes will be handed out by Warrington Police Department, while the officers are on patrol, to children and families. Warrington Rotary Club’s initiative is to help improve the relationship between Police Officers and the public.

Mr. Luber stated a special fee will be set and the 2020 Fee Schedule will be amended. Staff recommends adding a \$7-day pass to the fee schedule to be used solely for the Warrington Rotary police relations initiative.

Mr. Lomax expressed concern about implementing the mechanics of the initiative and requested Mr. Luber, Chief Friel and Ms. Albillar, liaison to the police department to establish the technical components.

By roll call vote, the Police Community Relations Initiative was approved 5-0.

d. **Consider advertisement of Ordinance Amending Chapter 330 of the Codified Ordinances of Warrington Township.**

Mr. Clemons reported on an Ordinance to establish a maximum speed limit of 25 miles per hour on certain designated roads and certain developments within the township having intersections controlled by stop signs.

Ms. Schemm motioned, seconded by Ms. Baker to authorize the advertisement of an Ordinance to amend Chapter 330 of the Codified Ordinances of Warrington Township. All were in favor and the motion passed 5-0.

e. **Consider COLA for Uniform and Non-Uniform Pension Employees.**

Mr. Luber stated a COLA was passed in 2019 for both uniform and non-uniform pension employees. Before 2019, it was many years before a COLA was passed. The COLA, if granted and implemented in 2021, would affect the 2022 Minimum Municipal Obligation (MMO) that the township must contribute to the pension plan.

Ms. Baker motioned, seconded by Ms. Schemm to wait until 2021 to make a decision for COLA for Uniform and Non-Uniform Pension employees. All were in favor and the motion passed 5-0.

6. MANAGER’S REPORT:

Mr. Luber reported that Governor Wolf was implementing the “Green” phase on June 26, 2020. The parks and playgrounds will be open. Mr. Luber is implementing a plan for staff to work from home 1-2 days per week.

7. DEDICATION REQUEST: None.

8. ENGINEER’S REPORT:

a. **General Update**

Mr. Zarko reported on obtaining DEP approval for a special study for the sale of the Tradesville Sewage Treatment Plant.

The monthly updated subdivision and land development, public improvement projects and general engineering activities status reports were submitted.

9. SOLICITOR'S REPORT:

Mr. Clemons reported the Building Codes Appeal Board reached an agreement with Shihadeh regarding the fire access on Grady Avenue for a proposed minor subdivision plan.

Mr. Clemons reported on the Zoning Hearing Board decisions for Mancini, 531 Bradford Avenue; Hedenus, 3641 Detweiler Road and Grau, 303 Joelle Court. He noted no action was needed by the Board of Supervisors.

SUPERVISOR COMMENTS:

Mr. Gaines stated Chief Friel submitted a letter listing all of the training completed by police officers.

Mr. Lomax thanked the Warrington Cares committee for their support of local charities from Warrington Township.

ADJOURNMENT

There being no further business, Mr. Lomax motioned, seconded by Ms. Albillar to adjourn the meeting at 9:05 PM.

Respectfully Submitted By:



Barbara J. Ljvrone, Board Secretary

Attachment "A"

Consent Agenda – June 23, 2020

Attached to the agenda and on the Township's website is a supplement to the agenda which contains a heading and brief description for each item listed under the Consent agenda. As in the past, any Board member can ask to remove an item from consent and have it discussed independently.

I would now ask for a motion to approve items **A through F** on the Consent agenda.

- a. May 26, 2020 to Approve Minutes for Board of Supervisors meeting.
- b. June 9, 2020 to Post Minutes for Board of Supervisors meeting.
- c. Consider bid award to Passerini & Sons, Inc., for 2020 Stormsewer Repair/Replacement Project in the amount of \$110,690.00. (advertised May 18 & May 22, 2020).

Based on bids submitted, the lowest bidder was Passerini & Sons, Inc. for the 2020 Stormsewer Repair/Replacement Project. The project is for drainage at Warrington Village and Fairways developments. This bid includes the base bid work plus two alternative/add on bid items for a total of \$110,690.00.

- d. Consider bid award to Passerini & Sons, Inc., for Scarlet Oak Drive Drainage Improvements in the amount of \$54,684.00 (advertised May 18 & May 22, 2020).

This project includes improvements to the existing storm drainage facilities at Scarlet Oak Drive. Based on bids submitted, the lowest bidder was Passerini & Sons, Inc. for the Scarlet Oak Drive Drainage Improvements in the amount of \$54,684.00.

- e. Consider COLA for Uniform and Non-Uniform Pension Employees.

A cost of living adjustment for uniform and non-uniform retirees is to be considered effective January 1, 2021.

- f. Consider a name change for the approved subdivision at the intersection of Street Road and Phillips Avenue from Sandstone to "Enclave at Warrington".

The developer, Hallmark is requesting a name change from Sandstone to "Enclave at Warrington". This development is being proposed at Philips Avenue and Street Road.