



**WARRINGTON TOWNSHIP BOARD OF SUPERVISORS
MINUTES FOR JULY 28, 2020 - 7:00 PM**

The written minutes are a summary of the July 28, 2020 Board of Supervisors meeting. For a complete dialog visit the Township's website, www.warringtontownship.org.

Due to the increase in COVID-19 cases, this meeting and all future meetings will only be available to the public by video conferencing (Zoom). The recorded meeting can be viewed the day after through the Township's website, www.warringtontownship.org

ATTENDANCE VIA VIDEO CONFERENCING (ZOOM)

Fred R. Gaines, Chair; Ruth Schemm, Vice Chair, Eileen Albillar, Member, Carol T. Baker, Member and Mark E. Lomax, Member.

Staff present was Barry P. Luber, Township Manager; Terry Clemons, Esq., Clemons Richter and Reiss, Township Solicitor; Tom Zarko, P.E., CKS Engineers, Township Engineer; Christian Jones, Assistant Township Manager; Andy Oles, Director of Parks and Recreation and Barbara J. Livrone, Executive Assistant to the Township Manager/Board Secretary.

CALL TO ORDER: Mr. Gaines called the meeting to order at 7:09 P.M. Mr. Gaines welcomed everyone to the meeting.

PLEDGE OF ALLEGIANCE

Mr. Gaines followed the Call to Order with a pledge to the flag.

PUBLIC COMMENT:

Michael DeMaria (154 Morning Walk Drive) expressed concern about making a left hand turn from Folly Road onto Street Road. Mr. Luber stated the township is waiting for a proposal from Armour and Sons to install a turn signal at this intersection. Permits are being obtained through PennDOT.

Following is a listing of people who attended the July 28th Board of Supervisors meeting via Zoom:

- Rick Weiss, Chair, Park & Recreation Board
- Sandy Szabo, GKO Architects
- Seth Gansman
- Shirley Yannich
- Mike Kelly
- Michael DeMaria

EXECUTIVE SESSION REPORT

Mr. Gaines stated the Board met to discuss two possible litigation matters. One involves a delinquent sewer account and the other a water fee issue. Both items are allowed to be discussed during executive session.

ANNOUNCEMENTS: None.

PRESENTATION OF 2019 ANNUAL REPORT FROM THE PARK AND RECREATION BOARD

Chair, Rick Weiss presented the Park and Recreation Board Annual Report for 2019. Chair Weiss reported with the appointment of Joanne Mancini, the Park and Recreation Board currently has full membership. Ms. Schemm is the liaison to the Board. Some of the 2019 highlights was the hiring of Andy Oles, Director of Parks and Recreation. Mr. Weiss thanked Jeanine Winslow for her help and assistance during the years. Some other highlights for 2019 were the groundbreaking ceremony for Lions Pride Park and the formation of the Mary Barness Community Pool Steering Committee.

PUBLIC HEARING: None.

1. APPROVAL OF BILL LIST:

- a. 2020 Invoices for the Period July 15, 2020 to July 28, 2020 in the amount of \$751,626.85.

Ms. Baker motioned, seconded by Mr. Lomax to approve the 2020 invoices paid for the period July 15, 2020 to July 28, 2020 in the amount of \$751,626.85. All were in favor and the motion passed 5-0.

2. CONSENT ITEMS:

Mr. Gaines asked if any clarification was needed for the consent items as presented.

Mr. Gaines and Mr. Lomax inquired about Consent Item 2g.

Mr. Lomax motioned, seconded by Ms. Baker to approve Consent Items A through I. All were in favor and the motion passed 5-0. (Attachment "A")

- a. June 23, 2020 to Approve Minutes for Board of Supervisors meeting.
- b. July 14, 2020 to Post Minutes for Board of Supervisors meeting.
- c. Consider appointment of Veronica Ferrante to the Bike and Hike Trails Committee.
- d. Consider for approval payment to NWWA for tapping and other fees for Warrington Place.
- e. Consider Resolution and TE-160 for the proposed pedestrian crossing flashing warning light at Folly Road.
- f. Consider postponement of the Athletic Organization Roster Fee.
- g. Consider extending deadline for water and sewer invoices.

Mr. Gaines stated the extension has been granted due to COVID-19. The residents, who are delinquent with their accounts, have until September 30, 2020 to make payment or their account will be forwarded to Portnoff, a collection agency.

Mr. Lomax questioned the amount of outstanding water and sewer invoices. Mr. Jones stated there are approximately 600 accounts totaling \$400,000 due to Warrington Township.

- h. Consider frequency of Board of Supervisors paychecks.

- i. Consider Resolution Denying Dedication of Public Improvements for Warrington Crossing FSU/Chick-Fil-A Restaurant Expansion.

3. CORRESPONDENCE: None.

4. OLD BUSINESS:

a. **Consider revised proposal from GKO Architects for the proposed work to the existing Township Building to include HVAC system.**

Mr. Luber explained GKO Architects revised proposal to include HVAC and rooftop work for the township building. The total fee for Phase 1 and Phase II will not exceed \$43,700. This fee is for engineering and architectural services, only.

Mr. Gaines asked if any other items need to be addressed for the township building. Ms. Szabo, GKO Architects stated the current bathrooms will need to be updated.

Ms. Schemm expressed concern about the HVAC units and air safety for the employees and public. Ms. Szabo stated a duct work assessment will be completed.

Mr. Luber read the preparation for Phase 2 Scope of Work for the HVAC system.

Ms. Albillar motioned, seconded by Mr. Lomax to approve the proposal from GKO Architects for both Phase 1 and II not to exceed \$43,700. All were in favor and the motion passed 5-0.

b. **Consider Resolution to change 2020 Fee Schedule for Subdivision and Land Development (SALDO) Fees.**

The proposed updated SALDO fees were prepared with a focus on capturing the actual costs associated with Subdivisions and Land Developments. A committee consisting of Barry Luber, Christian Jones, Fred Gaines and Carol Baker addressed the amounts of time spent on plans and the re-submittals of plans.

Not relating to a change in the SALDO fee, was a discussion of fees charged for active military and family for Warrington’s Mary Barness Community Pool. Mr. Gaines recommended a 50% discount effective immediately for active military and their families.

Mr. Gaines also questioned staff to review the fee currently being charged for a Zoning Opinion Review Letter. Mr. Gaines requested staff to analyze this fee and bring back a recommendation at the next meeting.

Ms. Albillar motioned, seconded by Ms. Schemm to approve the Resolution to change the 2020 Fee Schedule for Subdivision and Land Development fees and also a 50% discount for active military and their family to attend Warrington’s Mary Barness Community Pool. All were in favor and the motion passed 5-0.

5. NEW BUSINESS (ACTION/DISCUSSION ITEMS):

a. **Discussion to create safer crossways along Easton Road and across Easton Road.**

Mr. Gaines reported many of the residents that live along the east side of Easton Road do not have access to the township’s trail system. Walking across Easton Road is not safe. Mr. Gaines would like to have some type of walker/biker access along Easton Road and across Easton Road.

Ms. Baker suggested referring this item to the Bike and Hike Trails Committee to explore.

Ms. Schemm suggested some type of signage from the township and submit these ideas to the Bike and Hike Trails Committee. Also, any ideas exiting from parking lots onto Easton Road should be submitted to PennDOT.

Mr. Lubber will forward this request to the Bike and Hike Trails Committee Chair.

6. MANAGER'S REPORT:

a. Discussion of Salt Shed for Eastern portion of the Township.

Mr. Lubber presented four possible locations to install a salt shed for the eastern section of the township.

A salt shed located in the eastern section of the township would have more salt available to the township during snowstorms. It would also save both contractors and public works time and fuel going back and forth to access the salt shed in the western portion of the township.

One suggested location is to rent one acre from Earthborne on Titus Avenue and Bunnell Road. Mr. Gaines suggested purchasing the one acre. Mr. Clemons stated a subdivision and appraisal would be needed for the one acre.

The other three areas of discussion included township owned property on Anderson Way, Kelly Road and property behind Warrington Billiards on 611.

7. DEDICATION REQUEST: None.

8. ENGINEER'S REPORT:

a. General Update

Mr. Zarko reported the 2020 Road Improvement Program has begun. Mr. Lubber suggested a schedule of the various roads within the township to be repaired posted to the website.

A pre-construction meeting for two projects took place for Warrington Village Stormwater and Scarlet Oak Drive Drainage. A schedule will be submitted to the township manager for both projects.

9. SOLICITOR'S REPORT:

a. WT 20-06, Brasof, 3000 Jonathan Drive, request for special exception for an accessory apartment.

Mr. Clemons reported to the Board that the Zoning Hearing Board granted the special exception for an accessory apartment.

b. WT 20-07, Walnut Creek Acquisitions, LP, 3501 County Line Road, request for a variance to allow a Conservation Residential Development on 24.447 acres of land, TMP 50 004 067.

Mr. Clemons reported to the Board that the Zoning Hearing Board approved the 24.447 acre tract.

c. WT 20-08, North Wales Water Authority, 1553 Easton Road, request for variances and special exceptions for the establishment of an operations center for water system maintenance.

Mr. Clemons stated a hearing before the Planning Commission has been schedule for August 20. A hearing has been scheduled for the Zoning Hearing Board on August 24th.

SUPERVISOR COMMENTS:

Ms. Baker stated the Veteran Affairs Committee is scheduled to meet July 31. Ms. Baker gave an overview of their projects and stated volunteers are needed. Mr. Gaines suggested placing an announcement at the pool. Mr. Luber will place a notice in the August E-Link.

Ms. Albillar commended and thanked the staff at Warrington’s Mary Barness Community Pool for the fine job they are doing this summer at the pool.

Ms. Schemm attended the Environmental Advisory Council’s zoom meeting. A work group cleared the pollinator gardens at Igoe Porter Wellings Memorial Park.

Mr. Gaines reported on a water supply mandate by the State.

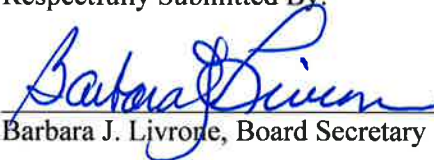
Mr. Oles reported on the new equipment installed at Lions Pride Park. Mr. Oles suggested residents to view the photos and videos on the Lions Pride Park Facebook page.

Mr. Luber stated Lions Pride Park; coordinated by Mr. Oles has been a team effort with ThinkGreen, LLC and CKS Engineers, Inc.

ADJOURNMENT

There being no further business, Mr. Lomax motioned, seconded by Ms. Baker to adjourn the meeting at 8:40 PM.

Respectfully Submitted By:


Barbara J. Livrone, Board Secretary

Attachment "A"

Consent Agenda – July 28, 2020

Attached to the agenda and on the Township's website is a supplement to the agenda which contains a heading and brief description for each item listed under the Consent agenda. As in the past, any Board member can ask to remove an item from consent and have it discussed independently.

I would now ask for a motion to approve items **A through I** on the Consent agenda.

- a. **June 23, 2020 to Approve Minutes for Board of Supervisors meeting.**
- b. **July 14, 2020 to Post Minutes for Board of Supervisors meeting.**
- c. **Consider appointment of Veronica Ferrante to the Bike and Hike Trails Committee.**
- d. **Consider for approval payment to NWWA for tapping and other fees for Warrington Place.**

The Asset Purchase Agreement did not specify who should receive the tapping and other fees for Warrington Place. A settlement agreement has been reached between NWWA and Warrington Township.

- e. **Consider Resolution and TE-160 for the proposed pedestrian crossing flashing warning light at Folly Road.**

The Flashing Beacon light is being proposed to be installed for the Folly Road Trail Crossing located near Bradley Road.

- f. **Consider postponement of the Athletic Organization Roster Fee.**

On February 28, 2020 the Board of Supervisors approved an increase in roster fees for the athletic organizations. Due to COVID-19, the increased fees will be postponed until the Spring 2021.

- g. **Consider extending the deadline for outstanding balances relating to water and/or sewer payments to September 30, 2020.**

Due to COVID-19, the deadline for all outstanding balances relating to water and/or sewer payments has been extended to September 30, 2020.

- h. **Consider frequency of Board of Supervisors paychecks.**

The Finance Department recommends changing the quarterly paychecks for the Board of Supervisors from quarterly to monthly effective the last payroll in August.

i. **Consider Resolution Denying Dedication of Public Improvements for Warrington Crossing FSU/Chick-Fil-A Restaurant Expansion.**

Warrington Township denies acceptance of public improvements based on deficiencies noted within the township's engineer report dated July 24, 2020.