

# Warrington



# Township

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INTERIM TOWNSHIP MANAGER  
Barry P. Luber

August 9, 2016

## MANAGER'S REPORT

### a. Budget Timeline

# Warrington Township

## 2017 Proposed Budget

### Timeline

July 7, 2016	Budget package and instructions sent to all Departments Heads – To be submitted to Finance by August 12, 2016
August 15 –Sept. 2, 2016	CFO compiles Department Budgets and Other Funds and prepares preliminary projections for year-end 2016 and 2017 Proposed Budget
September 6 -9, 2016	Manager/CFO meet with Department Heads to review department budgets, Equipment needs and Capital Projects.
September 13, 2016	<b>Budget work session</b> – Departmental personnel requests.  Manager/CFO present at Supervisors meeting a 5-year outlook for General Revenue, Expenditures, and Fund Balance and the preliminary five-year Capital Improvement Plan
Sept. 19 -23, 2016,	Meetings with Department Heads, Manager/ CFO and Board of Supervisor liaisons
October 11, 2016	<b>Budget work session</b> - Proposed 5-year Capital Improvement Plan (CIP) (2017 – 2021)– Feedback requested from Supervisors.
October 12- 21, 2016	Supervisor Feedback incorporated into CIP and Proposed Budget. Revised 2016 projections incorporated into Proposed Budget. .
October 25, 2016	<b>Budget work session</b> -Presentation of 2017 Proposed Budget (including CIP).
Oct. 26 - Nov. 8, 2016	Incorporate Supervisor feedback, Final adjustments and final projections incorporated into 2017 Proposed Budget and CIP.
November 22, 2016	2017 Proposed Budget and 2017 - 2021 CIP presented to Board of Supervisors for consideration (vote).
December 13, 2016	IF NECESSARY – Board of Supervisors to vote on budget.